ST. JOHN VIANNEY PARISH GABRIEL PROJECT

**ANGEL CHECKLIST**

STEP BY STEP HOW TOs

*Inspired by God’s love for us and His Holy Spirit, St. John Vianney Gabriel Project Angels are here to respond with loving, prayerful encouragement to pregnant women who seek help. We will listen patiently and with compassion; we will pray with our moms and for them; we will offer direction and guidance; we will direct them to our resource list and assist them to use it; we will offer practical, immediate and ongoing help to honor the life within them.*

Our Moms usually come to us via the toll-free number which is answered by a service which forwards an email to the Sacramento Life Center. SLC then emails the coordinator of the area parish that is closest to the mom’s location. Before the coordinator initially contacts Mom, all of the N. Calif. Gabriel Projects are sent a request for prayers for Mom, her family, baby and for the parish team working with them. After making the initial contact, the coordinator assigns an Angel and Assistant Angel to work with this mom. The client has been told to expect a call from a Gabriel Angel (usually within a day or so). The SJV Parish GP is sent a prayer notice informing them of our new client and asking for prayer for her, her family and for the Angel/Assistant Angel as they contact her.

**Initial contact**

The Client Intake form (from the SJVP website) - Start filling this out before calling the client the first time. Some information will have already been received during the mom’s initial call, and from the Coordinator’s contact.

Pray before making the initial call! This will be to set up your first face-to-face meeting.

REMEMBER: have someone else with you (usually the Asst. Angel). This is to provide a second pair of eyes and ears for helping to determine the client’s needs and how we can best assist her.

Meet in a public place - This is for your and the client’s comfort.

Use the intake form as a guideline to be sure you ask all the questions we need in assessing her needs.

The Asst. Angel – listen, take notes and help Angel be sure all areas are covered

**First Meeting**

Supplies to have with you for first visit:

Client intake form and paper to take notes (Asst. Angel will be the primary note taker, but both of you should be taking notes.

Gabriel brochure with your contact info on it.

**Resource list**.

Introduce yourself (and Gabriel Project) to your client with the pamphlet which has your first name and contact phone number on it. Go over the pamphlet briefly with your client.

Pray with your client. Just a short blessing, and asking for God’s presence.

LISTEN. The client intake form is to help you get the information we need in order to assist mom, but be sure to listen to all that she shares.

When you feel you know mom’s needs, refer her to the appropriate places on the resource list. The client needs to call, go online, etc. and “do the work. We can help facilitate that (getting online access through the library or other resources, giving or arranging transportation) but the client needs to be proactive in looking for help.

Call the coordinator after your first meeting to discuss what the needs are. If there is an URGENT need (she will be on the street tonight!) it will be decided together. However, it’s important to remember that usually Mom has had MANY opportunities and options before she called GP, and many other avenues of help are open to her. Granting a motel stay is a short-term, interim option only.

Please **ask for help** from the group – there are people who can give rides if necessary, and are more than ready to help if they know the need. We are all here to help if you have any questions or concerns.

Please keep in touch with your client – a phone call every couple of weeks is fine, with a cheerful reminder that we are here to help if needed.

After baby comes – Be sure to list the birthdate, name of the child, etc. and forward that to the coordinator. You’ll keep adding to the original intake form with notes as you keep in touch with your client (monthly contacts if you don’t hear from her first). This can be done on paper or electronically. Either way please forward this information to the coordinator when updated for our records.

**GOD BLESS YOU AS YOU RESPOND TO HIS CALL TO SERVE!!**